

ABOUT THE O CLUB

The O Club, a company boasting 13 years of expertise, dedicates itself to enhancing management capacities for both teams and individuals. Embodying our motto, "It Goes Up and Beyond," we prioritize astute thinking and intelligent construction for sustained advancement. Our specialized skills and consultancy services cater to diverse sectors including corporate, sports, educational institutions, and any organization seeking our assistance.

Under the departments of Renew to the Best and Vigor, The O Club presents the following services:

1. Group Team Building for corporate or similar entities
2. Business Mentoring & Coaching
3. E-Pro Online courses designed for professionals
4. HR consultancy, training, and developmental initiatives
5. Sports management development - assisting in establishing sports businesses, staff training, and fostering sports careers

Our services are tailored to meet our client's expectations, encompassing:

- Professionalism
- Creativity
- Value for Money
- Unwavering Commitment to Perfection
- Professional and expert trainers
- Extensive Experience
- Adaptability

Join forces with us to unlock the potential of smart strategies and construction for unparalleled growth.

Finance Management & Budgeting (listed below are the topics one by one)

3.2 Controlling Business Assets: 2 hours – 70\$ /hour

- Business Assets
- Management and control of Business Assets

3.3 Controlling Costs: 2 hours – 70\$ /hour

- Cost Control: Strategies, steps & Challenges
- Cost Control Process

3.4 Accounting Fundamentals: 2 hours – 70\$ /hour

- What is accounting?
- Key objectives of accounting
- Accounting process and steps
- Key accounting reports
- How does accounting software help businesses?

3.5 Financial Accounting: 3 hours – 70\$ /hour

- Meaning,
- Principles,
- Importance

3.6 Credit Management: 2 hours – 70\$ /hour

- What is Credit Management
- The steps in the Credit Management process
- The factors that influence the credit review and risk analysis process
- What makes for a high-performing credit manager?
- Three tips for improving the Credit Management process

3.7 Financial Reporting: 4 hours – 70\$ /hour

- What Is Financial Reporting
- Why Is It Important?

3.8 Essential Bookkeeping: 2 hours – 70\$ /hour

- Bookkeeping Essentials and Principles

3.9 Budgeting, Planning, and Forecasting: 4 hours – 70\$ /hour

- What is planning, budgeting and forecasting?
- The three steps involved in Planning budgeting forecasting
- What is the difference between planning, budgeting, and forecasting?
- Budget planning process
- What is a Budget forecast?
- Planning budgeting and forecasting with examples

3.10 Evaluating Investment Decisions: 2 hours – 70\$ /hour

- How to Evaluate Business Decisions

3.11 Asset and Fund Management: 2 hours – 70\$ /hour

- How To Evaluate a Business Idea for Success in 6 Steps.

3.12 Business Finances 2 hours – 70\$ /hour

- Managing Finances.
- Why manage your business finances
- Tips to manage your finances

3.13 Using and Analyzing Financial Statements: 2 hours – 70\$ /hour

- Balance Sheet Analysis
- How to read and understand a balance sheet

3.14 Working with Budgets 3 hours – 70\$ /hour

- How to prepare a working budget for your business

Finance Management & Budgeting (Listed below are the topics that have been merged together for cohesive training purposes)

Package 1: \$280

Accounting Fundamentals: 2 hours (ref.3.4)
Essential Bookkeeping: 2 hours (ref. 3.8)

Package 2: \$630

Financial Accounting: 3 hours (ref. 3.5)
Credit Management: 2 hours (ref. 3.6)
Financial Reporting: 4 hours (ref. 3.7)

Package 3: \$280

Budgeting, Planning, and Forecasting: 4 hours (ref. 3.9)

Package 4: \$280

Asset and Fund Management: 2 hours (ref. 3.11)
Business Finances 2 hours (ref. 3.12)

Package 5: \$350

Using and Analyzing Financial Statements: 2 hours (ref. 3.13)
Working with Budgets 3 hours (ref. 3.14)

Package 6: \$280

Controlling Business Assets: 2 hours (ref. 3.2)
Controlling Costs: 2 hours (ref. 3.3)